Medical Separation Process Map

IDES Process

- Soldier's Medical Board concludes
- Soldier reviews findings, signs DA Form 199. Medical staff submits board proceeding and 199 to Physical Disability Agency (PDA).

Step 1

- Transition Center obtains list of new signees, via Veteran's Tracking Application Daily Report.
- •Transition Center prepares separation packet (documents retrieved from Soldier's OMPF). Filed accordingly.

Step 2

- PDA approves finding and places Soldier on the TRANSPROC List. Soldier must separate NLT 90 days or ETS, which ever comes first.
- •Orders will be finalized within (7) business days of Soldier appearing on TRANSPOC list (based on workload).

Transition Center will email Soldier and PEBLO the separation order, disability information report, instructions, and a list of missing documentation required for DD Form 214 processing. TC will email Command (Brigade S-1) the separation order.

Soldier and PELBO will review and follow instructions contained on email and separation order

Soldier will attend a DD Form 214 review as indicated in their instructions (one-on-one review provided upon request). Soldier will bring all supporting documentation, if needed, to complete their DD Form 214.

Soldier will final clear installation. Soldier must bring DD 2648/DD 2958 (Soldier for Life-

Transition Assistance Program) prior to or on separation day. Soldiers will digitally sign and receive DD-214 on separation date or the last duty day prior to start of PTDY/leave.

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